

Oxford United Methodist Church
Job Description
Music Director (Traditional)

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Qualifications

- ~~A person who~~ Committed to Christ and His Church, with a love for people and a desire to serve in team ministry
- A calling for leading others in praising God in worship
- Good knowledge of traditional worship music
- Experience in integrating media and drama into worship
- A team player who works well with the Pastor, Music Director (~~Contemporary~~), other staff, and volunteer musicians
- ~~Ability to operate multimedia (including sound) equipment~~ Proficient in reading music, playing piano, and singing

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Purpose

To be a team player in a music program that glorifies God, builds people up spiritually, and contributes to a loving community spirit, through the leading, recruiting, training, and leading of groups of musicians at Oxford; to be particularly in charge of the music program that serves the traditional service; a team player who is able, with the Pastor, Music Director (~~Contemporary~~), and volunteers in developing and enriching the flow and movement of the service through the use of music, transitions, audio-video, and drama (when appropriate).

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Responsibilities

1. Work with the pastor and other members of the worship team to plan the traditional worship service.
2. Select the music for weekly worship in consultation with the pastor.
3. Conduct rehearsals with choir, vocalists, and instrumentalists (including Bell Choir) in preparation for the Sunday service, or other special church events, while recognizing and blending the styles and gifts of each individual or group
4. Lead the choir as it leads the congregational singing during worship each Sunday
5. ~~To~~ Consult with and help educate the youth music program
6. Attend ~~regularly~~ scheduled services each Sunday, and special church events (as needed)
- ~~6-7.~~ Recruit backup pianist and/or vocalist in event of an anticipated absence
- ~~7-8.~~ Participate in developing dramas and video cameos to enhance the worship experience and illustrate the sermons
- ~~8-9.~~ Attend staff meetings when possible
- ~~9-10.~~ Attend worship committee meetings when possible to advise on the music ministry of the church
- ~~10.~~ Attendance at Church Council meetings is encouraged
11. Work closely with the pastor and Music Director (Contemporary) on planning and carrying out annual budget needs
12. Create CDs as needed to assist musicians with preparing/practicing for worship and special church events, including creating/purchasing CDs as needed.
13. Work closely with the media technician for optimum sound during rehearsals, worship, and other church events, including setup and adjustments

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14. Work with the media technician and Music Director (~~Contemporary~~) to gain a knowledge of current sound equipment inventory ~~and~~ ~~and~~ needs for expansion of equipment

15. Work with church staff to maintain, tune, and repair instruments (such as piano, organ, and bells), as needed

~~14.~~ restraints, and abilities

~~16-17.~~ Perform other duties as assigned by the Pastor and the Staff ~~Pastor~~/Parish Committee.

Job Facts

Music Director (~~Traditional~~) is responsible to the Pastor and the ~~SPR-Staff Pastor/Parrish~~ Committee and works closely with the Music Director (~~Contemporary~~) to achieve flow and continuity in the musical offerings at Oxford United Methodist Church. This is a part-time position of less than 20 hours/week. Vacation and sick leave are given according to official Church policy.

Written and approved	July 13, 2011	Staff Pastor /Parish Relations Committee
<u>Revised</u>	<u>April 8, 2019</u>	<u>Staff Pastor/Parish Relations Committee</u>