



GYMNASIUM FACILITY USE AGREEMENT 2022

It is agreed between **OXFORD UNITED METHODIST CHURCH**, hereinafter referred to as **PROPERTY OWNER** and _____, hereinafter referred to as **USER** that the **PROPERTY OWNER**, shall allow the **USER** access and the use of the **FACILITY** as conditioned and described below, subject to all the policies and procedures of **PROPERTY OWNER**. The fee includes the following: Utilities fee of \$55 per hour. If the **FACILITY** is used beyond the time specified below, **USER** will need to pay \$55 per hour for each additional hour.

FACILITY TO BE USED: GYM

DATE(S) OF USE: _____

(Subject to availability of **PROPERTY OWNER**)

TIME NEEDED - FROM: _____ **TO:** _____

PURPOSE OF USE (Type of Activity): _____

COST:

Deposit: \$100 (non-refundable deposit secures the date. Deposit will be applied to the final balance.)

Building Use: \$325 (Building use fee includes 3-hour usage, custodial cleaning, set-up, and take down fees.) Preparations are only allowed on same day of the event. Additional fee(s) will apply beyond time allowed.

Kitchen Use: \$45 (The kitchen is available for use. But renter must use all their own supplies. Church supplies are not to be used. Please clean appliances after use. Renter must provide their own ice. There is a freezer available to store ice for your event.)

Utility Fee: \$55 per hour (If the **FACILITY** is used beyond the times specified below, **RENTER** will need to pay \$55 per hour for each additional hour.)

TOTAL: \$_____ (Please make checks payable to Oxford UMC, write "facility use" in the memo portion of your check.)

The undersigned has been given authority to act for and be responsible for the **USER** making this application. **USER** will see that the **FACILITY** is not misused or abused, and that the **FACILITY** is used in conformity with the **GUIDELINES FOR**

FACILITY USE and that all other terms of this BUILDING/FACILITY USE AGREEMENT are adhered to and followed.

USER agrees to save, indemnify, and keep harmless PROPERTY OWNER against any and all liability, claims, judgments, or demands, including demands arising from injuries or death of persons and damage to property in which PROPERTY OWNER shall be named a defendant and which involves claims arising directly or indirectly from, as a result of, or in connection with USER'S use of the premises. It is the intention of the parties that the indemnity provided by this agreement provides for indemnity to the PROPERTY OWNER for the PROPERTY OWNER's own acts of passive negligence that solely or contributorily cause liability to the PROPERTY OWNER, but USER is not indemnifying the PROPERTY OWNER for the PROPERTY OWNER's own acts of active negligence that solely or contributorily cause liability to the PROPERTY OWNER.

PROPERTY OWNER:

Signature: _____ Date: _____

USER:

Signature: _____ Date: _____

Phone # _____

Contact Info

Oxford United Methodist Church
9739 Huebner Rd., San Antonio, Texas 78240
(210) 696-0192 office

GYMNASIUM GUIDELINES FOR FACILITY USE

NOTE

Preparations are only allowed on same day of the event. Additional fee(s) will apply beyond time allowed.

- We can accommodate up to 150 people
- Decorating will be allowed only in the hours when the building is under contract.
- No tacks, nails, tape, staple, or any other material that will damage the property or may be used.
- All decorations must be removed right after the event.
- The kitchen is available for use. But renter must use all their own supplies. Church supplies are not to be used.
- All tables and chairs need to be completely wiped down after use.
- The a/c and heating will be set and cannot be changed by tenants.
- It is the responsibility of the user to take trash out to the dumpster located in the back parking lot.
- PROPERTY OWNER is not responsible of any items left behind.
- The use of alcohol/drugs is prohibited in the church grounds.
- The use of tobacco is prohibited in the building.
- PROPERTY OWNER assumes no responsibility for accidents or personal injury.
- The USER will be liable for any damages occurred by them or any persons taking part in their event.
- USER should only use areas that are under contract and not go beyond those boundaries.
- Custodian may be required for your event at a fee of \$100.00.